



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with United Rentals Inc. for rentals, repairs and maintenance of machines on as needed basis during FY2024-2025. Fiscal Impact: Estimated \$35,000.00

Presenter(s): Deborah Czubkowski, Vice President, Facilities Management

What is the purpose of this contract and why is it needed? The purpose of this contract is for Broward College to utilize United Rentals for repairs, rentals and maintenance of equipment and machines as needed. For all as needed rentals everything listed on the list under General Equipment, Fluid Solutions & Power & HVAC. Repairs & maintenance as needed on College owned equipment: forklifts, manlifts, generators, scissor lifts, pusharound lifts, skid-steers, fuel tanks, chillers and air handlers, cooling towers, pressure washers, chainsaws.

What procurement process or bid waiver was used and why? The procurement process used was the Three Quote Form per College Procedure A6Hx2-6.34 for purchases from \$10,000.01 up to Category Two (currently \$35,000.00) as defined in F.S. 287.017(2) and per FLDOE SBE Rule 6A-14.0734. Facilities obtained three (3) quotes providing the best value for the required commodity or service. The award shall go to the lowest priced responsive/responsible vendor who meets the requirements. Rentals not to exceed the total amount of \$35,000 during the fiscal year 2024-2025. The supplier selected is United Rentals Inc.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes.

What fund, cost center and line item(s) were used? Funds available in FD100, CC0037, GLC 64500.

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes, the vendor provides the equipment and delivers the equipment to the job site.

Was there a return on investment anticipated when entering this contract? No.

Was that return on investment not met, met, or exceeded and how? Not Applicable.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Not Applicable

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated \$35,000.00 (Collegewide) CC0037, BU201, FD100, PG000221

04/16/24

CC0037 · Building Maintenance

(\$35,000.00)

Donald Astrab

Donald Astrab, VP, Academic Operations, Analytics, & Comm

5/15/2024

APPROVAL PATH: 12033 United Rentals Inc. (Equipment Rental & Repair) FY2024-2025

 **Workflow**

 Synchronize Routing

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status
1	Kenneth Klindt	SAVP, Facilities Management		✔ Completed
2	Donald Astrab	Chief Operating Officer		✔ Completed
3	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed
4	Zaida Riollano	Procurement Approval		✔ Completed
5	Christine Sims	Budget Departmental Review		✔ Completed
6	Rabia Azhar	CFO Review		✔ Completed
7	Legal Services Review Group	Review and Approval for Form and		✔ Completed
8	Board Clerk	Agenda Preparation		⌚ Pending
9	District Board of Trustees	Meeting	12/10/24 11:00 AM	⌚ Pending
10	Electronic Signature(s)	Signatures obtained via DocuSig 		⌚ Pending
11	Natalia Triana-Aristizabal	Contracts Coordinator		⌚ Pending



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Description of Services:

United Rentals Inc. will provide equipment repairs and maintenance to the Facilities Management Department for machines at an hourly rate of \$170.00 per hour. In addition, machine rentals will be utilized as needed at a typical rate of \$1,000.00-\$3,000.00 depending on type of machine and duration of rental. Some of the machines that will be rented on a as needed basis are forklifts, scissor lifts, Skid steer, manlift, vertical lifts, dozers, loaders, excavators, trenchers, backhoes, pumps, hydraulic submersible packages, steel tanks, generators, and load banks just to name a few.

Locations

Central Campus
3501 SW Davie Rd.
Davie, FL 33314

South Campus
7200 Pines Blvd.
Pembroke Pines, FL 33024

North Campus
1000 Coconut Creek Blvd.
Coconut Creek, FL 33066

Total Consideration Payable for the Services:

Compensation will not exceed \$35,000.00 (college-wide) shall be paid to United Rentals Inc. under the terms of this agreement

